

Evangelical Chinese Church of Seattle

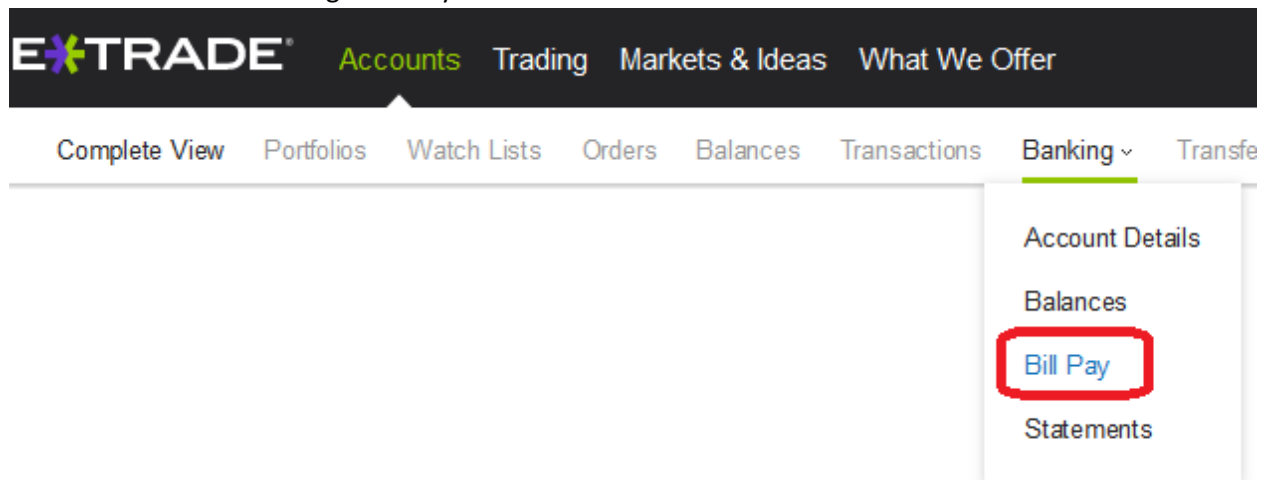
Online Contribution Instructions for E*Trade



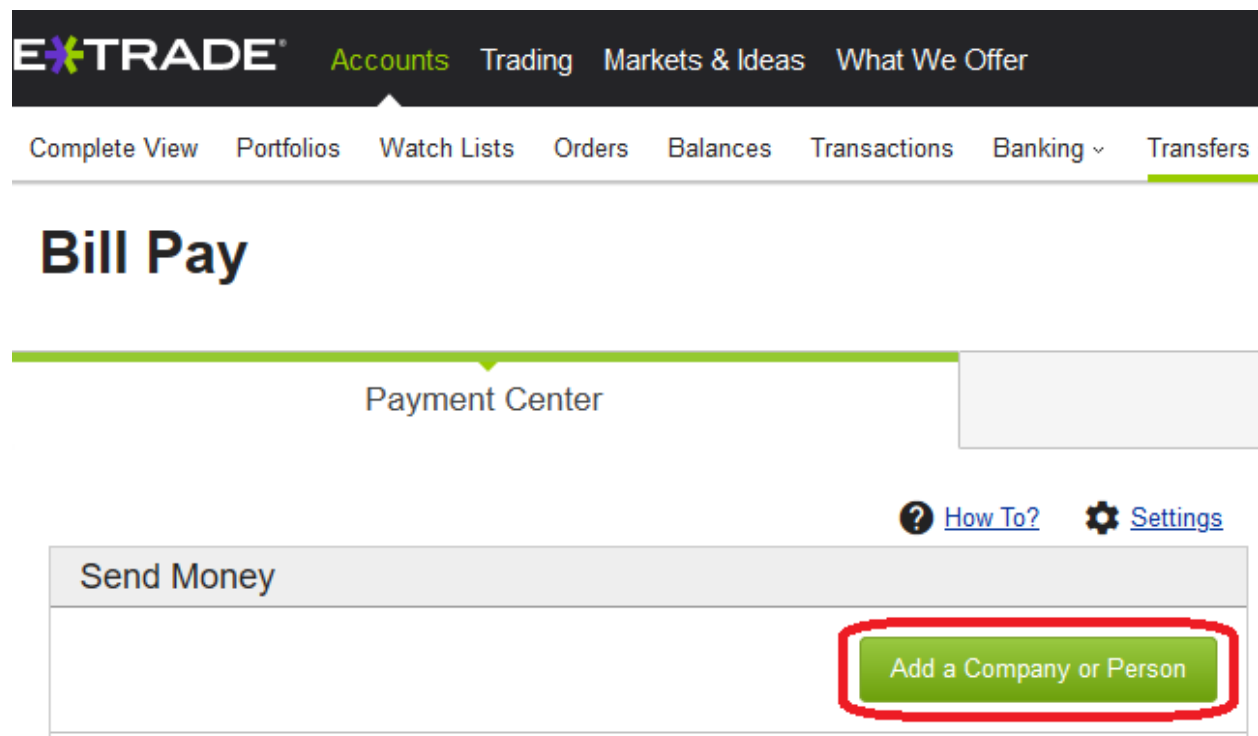
The instructions below show how to make contributions to the Evangelical Chinese Church of Seattle through your brokerage account at E*Trade. Please keep in mind that the financial institution can change the user interface, and the example below is for illustration purposes only.

1. Log into your E*Trade account.

Click on Accounts > Banking > Bill Pay



2. Inside Bill Pay, click "Add a Company or Person":



3. Search for “Evangelical Chinese Church” – E*Trade would not find it, but that’s OK – just click “Skip the search. Enter the info...”

Add a Company or Person

Company

Person

Search Our Network

Evangelical Chinese Church



If a company can't be paid electronically, we'll [mail a check](#) for you.

We didn't find "Evangelical Chinese Church"

Check your spelling

Skip the search. [Enter the info for "Evangelical Chinese Church"](#)

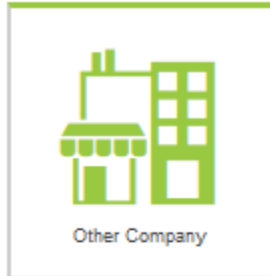
[Start Over](#)

4. Enter the appropriate info, then click “Add”:
(There is only enough space to enter “Evangelical Chinese Church of Se,” so use “ECC of Seattle” instead.)

Add a Company or Person

Company

Person



Company Name

ECC of Seattle

Account Number

General Fund

Nickname (Optional)

Address Line 1

651 NW 81st St

Address Line 2 (Optional)

City

Seattle

State

WA



ZIP Code

98117

-

Phone Number

206

789

-

6380

Mobile Number (Optional)

-

Email Address (Optional)

finance@eccseattle.org

Add

Cancel

5. Back on the Bill Pay screen, under ECC of Seattle, click “AutoPay” and then “Set Up AutoPay”:

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[Complete View](#)[Portfolios](#)[Watch Lists](#)[Orders](#)[Balances](#)[Transactions](#)[Banking](#) ▾[Transfers](#) ▾

Bill Pay

Payment Center

[? How To?](#) [⚙ Settings](#)

Send Money

Add a Company or Person

**ECC of Seattle**
*Fund [Details](#)

Pay From

Available Balance:

Amount

Send On

Deliver By

[Activity](#) [Reminders](#) [AutoPay](#)

Never Miss a Payment
Avoid the hassles of missing payments or scheduling them one at a time. Pay a set amount on a regular schedule. Your payments are automatically scheduled as soon as the previous one is delivered.
[Set Up AutoPay](#)

6. Select the account and amount you want, enter e.g. "General Fund," "Missions Fund," "Good Samaritan Fund," "Building Fund," or anything as appropriate under Memo, select a First Send On date, Frequency, and Duration. Click "Start Sending Payments" when finished.

Manage AutoPay for ECC of Seattle

*Fund

Pay From

Amount

Memo

First Send On Date (MM/DD/YY)



i Payments that fall on a weekend or holiday, will be changed to previous business day.

First Delivery Date

Frequency [About Frequencies](#)



Duration



Start Sending Payments

Cancel

7. Your screen should now look like this after it has been set up.

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[Complete View](#) [Portfolios](#) [Watch Lists](#) [Orders](#) [Balances](#) [Transactions](#) [Banking ▾](#) [Transfers ▾](#)

Bill Pay

Payment Center

[? How To?](#) [⚙ Settings](#)

Send Money

Add a Company or Person

**ECC of Seattle**
*Fund [Details](#)

Pay From

Amount

\$

Send On

Deliver By

Activity

Reminders

AutoPay ON

Manage Your AutoPay

You're automatically sending \$1,000.00 monthly.

[Set Up Another AutoPay](#) [Stop AutoPay](#)

[Change AutoPay Options](#)